

PRIVACY DECLARATION

In this privacy statement we explain which personal data Verbas B.V. collect and use and for what purpose. We recommend that you read this statement carefully.

PRIVACY POLICY Verbas B.V. The private company with limited liability, Verbas BV, established in Arnhem at Simon Stevinweg 19 (postal code: 6827 BS) is a company that is active in trade and offers all kinds of services and products to its customers and also from various suppliers and/or producers purchase services and products and/or have them manufactured.

Verbas BV processes privacy-sensitive information, also known as personal data, in its trading activities. Verbas BV considers it very important that personal data is handled with care. Personal data is therefore carefully processed and secured by us. In doing so, we adhere to the requirements of privacy legislation. This means, for example, that we:

- clearly state for which purposes we process personal data. we do that through this privacy statement;
- limit the collection of personal data to only the personal data that is necessary are for the purposes for which they are processed;
- we first ask you for explicit permission to process your personal data in cases where your consent is required;
- do not pass on your data to third parties, unless this is necessary to provide the requested service to be able to deliver or when we are legally obliged to do so;
- when we share your data, make agreements with third parties to, among other things, ensure they are not used for any other purpose;
- take appropriate security measures to protect your personal data and that also requirements of parties that process personal data on our behalf;
- respect your right to make your personal data available for inspection at your request, correct or delete.

If you would like to contact us regarding this privacy statement, you can do so via the contact details below:

By phone: +31 (0)26 384 90 80

Email: info@dekoeholland.com

Post: Verbas B.V., Simon Stevinweg 19, 6827 BS Arnhem

Claudia Esman is the Data Protection Officer of Verbas B.V.. She can be reached via claudia.esman@dekoeholland.com Verbas B.V. takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, disclosure and unauthorized modification. If you have the impression that your data are not properly secured or there are indications of abuse, please contact Claudia Esman.

Use of personal data

In the context of (business) contact with Verbas B.V. leave certain information with us. Which can be personal data. We do not always process all the data below. Which is in fact depending on which services and/or products we provide for you, or which services and/or products we purchase from you.

Personal data

Depending on the services and products, we may collect the following personal data from you processing:

- name
- company details
- Chamber of Commerce data
- email address
- function
- IBAN
- information that you enter yourself in an open field, such as a message in a contact form
- age
- Name and address details
- technical measurement data of the equipment such as IP address, MAC address, identifiers in cookies and your surfing behavior on our website
- phone number
- VAT number

Purposes

Verbas BV processes the above data for one or more of the following purposes:

- to deliver goods and services to you.
- handling your payment.
- sending a newsletter and/or advertising brochure.
- to be able to call or e-mail you if this is necessary to be able to use our services
- feed.
- to inform you about changes to our services and products.
- to offer you the opportunity to order items through our website and use of all functionalities and services on these websites.
- to process your order and to inform you about its progress. - for you to process an application.
- to communicate with you by sending electronic newsletters and/or post.
- to answer your questions or handle your complaints via social media, e-mail, by post or by phone.
- to improve our website.
- Verbas B.V. also processes personal data if we are legally obliged to do so, such as information we need for our tax return.

Provision to third parties

Verbas BV passes on the information you provide to third parties, if this is necessary for the performance of our agreement with you or to comply with a legal obligation. When we provide your data to a third party, we ensure (with an agreement) ensure that your data is not used for other purposes. We also come here agree that your data will be deleted as soon as it is no longer needed.

Profiling and cookies

We combine your personal data from different sources (such as the data from your account and your digital purchases) together to give you the best online experience. Thereby we also combine this data with the data you have left on or through one of the websites of Verbas B.V. We can also personalize

our newsletter for you in this way we can make better and more targeted offers. This prevents you from seeing content or offers on the various websites, which may be less interesting for you. We use cookies when collecting and combining your data. Verbas BV only uses technical and functional cookies and analytical cookies that do not invade your privacy.

A cookie is a small text file that is stored on your first visit to our website on your computer, tablet or smartphone. The cookies we use are necessary for the technical operation of the website and your ease of use. They make sure the website works properly and remembers, for example, your preferred settings. We can also use this to optimize the website. You can opt out of cookies by setting your internet browser like this that it no longer stores cookies. In addition, you can also view all information previously stored and delete it via your browser settings.

Secure and keep

We take appropriate security measures to prevent misuse of and unauthorized access to your restricted personal data. This is how we ensure that only the necessary people have access to the data, that access to the data is protected and that our security measures are checked regularly.

We do not keep the data longer than necessary. This means that we have the data for as long as necessary for the performance of our agreement with you. Excluded from this are the data that we must keep for longer because the law obliges us to do so.

Minors

If you are 16 years of age or younger, you may only be under the supervision of your parents or legal guardians. Representatives, use our website. Our website and/or service has no further intention to collect data about website visitors who are younger than 16 years old, unless they have parental or guardian consent. However, we cannot check whether a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental permission. If you are convinced that we will use personal data without that permission, please contact us at claudia.esman@dekoeholland.com, we will remove this information.

Automated decision making

Verbas BV does not make decisions based on automated processing on matters that can have (significant) consequences for people. These are decisions that are made taken by computer programs or systems, without a human being (for example, an employee of Verbas B.V.) in between.

Changes to this privacy statement

We may change this privacy statement from time to time. Changes will be posted on our website and published. We never use your data for other purposes without permission. It is therefore recommended that you consult this privacy statement regularly, so that you are aware of changes.

View, change or delete your data

You have the right to view, correct or delete your personal data. Besides you have the right to withdraw your consent to the data processing or object to the processing of your personal data by Verbas B.V. and you have the right to data portability. This means that you can submit a request to us for the personal data that we have about you in a computer file to you or another person, by you or said organisation. You can request access, correction, deletion, data transfer of your personal data or

request to withdraw your consent or send an objection to the processing of your personal data to: claudia.esman@dekoeholland.com.

To ensure that the request for access has been made by you, we ask you for a copy of your to send proof of identity with the request. Make in this copy your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen Service Number (BSN) black. This is to protect your privacy. We respond so quickly possible, but within four weeks, at your request.

Personal Data Authority

If you have complaints about the processing of your personal data, we would of course be happy to do so hear from you. If you nevertheless cannot come to an agreement with us, then you have privacy legislation also includes the right to lodge a complaint with the national supervisory authority, the Authority for Personal Data. You can do that via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-metde-autoriteit-persoonsgegevens/tip-ons>

Effective since

This privacy statement came into effect on 25 May 2018.